



**Board of Nursing Home Administrators
Minutes
June 2, 2006
Department of Health
Point Plaza East
Room 153
310 Israel Rd SE
Tumwater, WA 98501
9:00 a.m.**

Board Members:

Susan Quigley, Chair, NHA
Daniel Murray, Vice-Chair, NHA
Stacy Mesaros, NHA
Linda Batch, LPN
Mary Sue Gorski, ARNP
Mary Ersek, RN
Mely Davenport, RN
Carol F. Hart, Public Member

Assistant Attorney General:

Gail Yu, Assistant Attorney General

Staff:

Paula R. Meyer, Executive Director
Judy Young, Staff Attorney
Kendra Pitzler, Program Manager
Janet McCaffrey, Program Assistant

1. Opening- Susan Quigley, Chair – 9:03 am

- Call to Order
- Introductions
- Order of Agenda
- Correspondence
- Announcements
- Other

2. Consent Agenda—DISCUSSION/ACTION

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- Approval of June 2nd, 2006 agenda
- Approval of March 17th, 2006 minutes
- Updated Board roster
- Updated Panel Schedules
- 2006 Quarterly Meeting Schedule

Action – All items on the consent agent were approved with corrections to the minutes of the March 17th, 2006 meeting.

3. Executive Session – 9:15 am to 9:25 am

- Case Authorization Panel

- SOA/STID Presentation

4. **Public Comment – 9:25 am**

- No public comment was received

5. **Government Review of Health Professional Sexual Misconduct – Paula Meyer**

- Governor's Executive Order
- Governor Gregoire's letter to Brian Sonntag, State Auditor
- Secretary Selecky's letter to Governor Gregoire
- Governor's press release

Paula Meyer reported on the Governor's Executive Order and the impacts on the way licensing and discipline will be addressed in the future. The Board will be kept apprised of any future communications as they are received.

- All closed sexual misconduct cases in our databanks were reviewed to ensure that they were handled properly. Gail Yu noted an example of a misconduct case initially investigated by another agency that did not yield adequate results.
- Comprehensive sexual misconduct rules are either completed or in process for all Section 6 programs.
- The Honorable Brian Sonntag will be conducting a procedural audit of licensing and disciplinary procedures within the Department.
- A task force has been created to specifically review the Registered Counselor credentialing guidelines.

6. **Meetings – Discussion/Action – Susan Quigley and Linda Batch**

- Report on Chair/Vice Chair Conference
 - Susan Quigley and Linda Batch reported on the Chair/Vice Chair Conference they attended on April 26th, 2006.
 - Sexual misconduct rules were the primary topic of discussion
 - Two task forces were developed.
 - Uniform Disciplinary Act Group
 - Interdisciplinary Investigation Group
- Administrator Training Course
 - Linda Batch attended the Department of Social and Health Services (DSHS) one day course on administrator law.

7. **Rules – Discussion/Action**

- Nursing Home Administrator (NHA) Sexual Misconduct Rules
 - A CR-101 has been filed and was presented to the Board. The next action to be taken by the Board will be to conduct two workshops to obtain stakeholder input.
- NHA Licensure Rules-AIT/Endorsement
 - A CR-101 will be filed the week of June 5th. The next action to be taken by the Board will be to conduct two workshops to obtain stakeholder input.
- NHA Expired License Rules
 - There is a referencing error in WAC 246-843-180. Since it references another rule that is currently under revision, no action will be taken until those revisions have been finalized. At that time, the Board will be asked to recommend filing a CR-105 to remove the referencing error.

8. **Policy Issues – Discussion/Action**

- Update: Criminal Conviction Policy Subcommittee

- Stacy Mesaros will be added to the subcommittee.
- The subcommittee will meet within the next 30 days as scheduling permits.

9. Program Manager Report – DISCUSSION/ACTION

- Budget Report
 - The Board is well within its allotment at this time.
- Board Member Recruitment
 - The Board is still recruiting to fill the health care professional position and the recently vacated administrator position.
 - Linda Batch will be unable to continue serving after her expiration date as she has accepted a position with the Nursing Care Quality Assurance Commission (NCQAC).
- Nursing Care Quality Assurance Commission (NCQAC) Nursing Assistant (NA) Rules
 - Kendra outlined the progress that has been made on Nursing Assistant Training Program Rules. A revised draft was sent out to all interested parties on June 1, 2006.
- SOA/STID Presentations
 - The Board was presented with a copy of RCW 18.130.172 to explain why SOA/STID presentation is carried out in executive session and not during a public meeting.

10. Closing – 10:15 am